

**MINUTES OF THE MEETING OF BMWOR NZ (Inc) BOARD  
HELD AT MIRAMAR GOLF COURSE ON SATURDAY 24<sup>th</sup> March 2019**

**Meeting commenced at 9.13am**

**Present**

Garry Williams (President), Robin Wood (Treasurer), Chris Souness (Membership), Dale Grover (Member Rep) and Dave Ross (Secretary).

**Apologies**

Grant Aislabie (Vice President)

**Previous Minutes (Board Meeting):**

Accepted as Read.

Moved: Garry William

Seconded: Chris Souness

**Matters Arising**

- Outstanding Action Points:

01	Investigation of other Member Benefits.	Chris Souness	WIP*
02	PNG images re A1/A2 printed Logo sample sheets – Send to Secretary	Garry Williams	Done
03	Print Sample Logos using PNG images – sent to Rally	Dave ROSS	Done
04	Repurpose Trophy to Distance award. Based on MOA sample	Garry & Chris	WIP*
05	Design simple rules for the new Distance Trophies	Garry & Chris	WIP*
06	Contact Leonie Steedman AON re Invite to AGM	Chris Souness	Done
07	Contact Leonie Steedman AON re Membership Card discussion.	Chris Souness	WIP*
08	Bullet points to Garry Williams re constitutionally required AGM Speech	All	Done
09	Send BMW Flags with Ground Spikes to Steve Parkinson for the 2019 Rally	Garry & Dave	Done

- Other Matters arising :
  - Nil

**President's Report:**

Garry discussed the events in Christchurch and expressed that unusual issues on the Facebook will not be tolerated.

Electrics, the bane of my life! Heading home from our trip north for the Annual Rally, my dash was kindly letting me know I had a front lamp out. This happens every 6 months or so, but it's usually the headlamp low beam filament blowing. I didn't worry too much about it and kept going figuring if it got dark people would just have to put up with high beam for a bit, as you do. Then the left indicator started playing up, coming on by itself and not cancelling unless I pressed a whole lot of switches in some random order and, after parking up with the key out, the tail light would just come on by itself. It did rain quite a bit one day of the journey so I figured the problem would be moisture in the ignition barrel or switch blocks causing the random nature of the fault.

Once home, after putting the Muck-off that I won in the dirtiest bike category to good use, closer inspection revealed the park lamp as a starting point. The earth terminal on the bulb carrier was loose and the carrier itself was quite sloppy in the headlight casing, result blown bulb. A bit of solder and a new bulb sorted that, no more front lamp warning light and the tail light was operating as it should.

Onto cleaning up the switch blocks, which actually weren't too bad. But it didn't matter as there was still an issue with the left indicator; it now wasn't working at all! As I have LED indicators, I figured the problem did actually lie within the switch block so off it came again and, sure enough, a couple of wires had somehow shed their insulation and a meltdown ensued. Ordered and fitted a new switch block, no more problems.

Only two downsides really, the first being the \$500 or thereabouts for the switch block, the second being it looks so out of place on a grubby bike that's done nearly 200,000 kilometres.

Speaking of rallies, if you participated in the inaugural annual National Festival with the BMW Car Club on Saturday 30 March, 2019 it would be great to see photos and a few stories in the May newsletter.

Also, we have the Annual RAG Rally at Taylor Memorial Lodge, Pokaka near National Park coming up on the weekend of Saturday 6/Sunday 7 April to look forward to. I'm told to date there are over 37 registrations, so likely to be one of the biggest RAG Rallies for quite some time.

We're currently scoping out where we'll be hosting the SI RAG Rally in spring, at this stage it's likely to be somewhere in the Southland/Otago catchment.

If you're a relatively new member it would be great to see you at club events. There are plenty run at a local area so do yourself a favour by looking out for the details from your Area Rep, the club website or our Facebook page.

Wherever your travels take you in April; have fun and make good decisions!

#### **Treasurers Report:**

- Attached single page double sided report outlining the current fiscal situation was explained and discussed.
  - Moved: Robin Wood    Seconded: Dale Grover
- Computer program purchase. XL expired and did a deal with Harvey Norman for \$199-00. Approved.
  - Note: If anything is needed for equipment and programs to support the club, just do it.
- RAG Rally. Numbers are now at 45.
- RAG Award given to the best story told at the RAG as voted for by those attending.

#### **Membership Report:**

- Current Supplied numbers.

<i>Type</i>	<i>2017</i>	<i>Sep 2018</i>	<i>Dec 2018</i>	<i>Mar 2019.</i>
<i>Associate</i>	20	19	19	15
<i>Complimentary</i>	24	27	27	27
<i>Expired</i>	21	19	13	19
<i>Full</i>	355	8	6	0
<i>Owner</i>	60	323	335	347
<i>Introductory</i>	41	63	69	78
<i>Life</i>	19	18	18	18
<i>Overseas</i>	1	1	0	0
<i>Pillion</i>	10	83	79	77
<b><i>Sub Totals</i></b>	<b>541</b>	<b>562</b>	<b>566</b>	<b>581</b>

- Moved Chris Souness. Seconded Dave Ross

- AON Membership Cards update. Full discussion re pro's and con's of printing our own cards after buying our own Card Printer. Other Motorcycle Clubs are interested if we produce our own cards.
- Sign up procedure needs tuning up. DR and I had a discussion with Nettl re making this process easier.
- Postage is going up and there has been a few letters returned. Trying a new method of sending Cards and Badges.
- Review of the New Member welcome information to be completed – assisted by Garry Williams.
- Contact with Motomart re new member information not being received. Discuss to change their process by having them send the BMW insurance sheet to use. Same discussion will occur with other dealers.
- Under Summary Stats, can members also be listed by Region/Area.

### **10.10am Morning tea.**

#### **Members Rep Report:**

- I appreciate the opportunity to have a say, however I have nothing to report. People still contact me as the previous Area Rep.
- Overview of the 2020 Rally and AGM. Discussion re School grounds for Gymkhana and Bike Parking and Koha for usage. Rental van for accommodation delivery and self paid Wine Tour. Rally Director is Kevin Hewitt – Area Rep for Nelson/Marlborough.

#### **Secretary's Report:**

- Minimal correspondence that includes Cheques received for Membership, RAG Rally & Overseas magazines.
- Area Reps Guide virtually completed. Reduced in size with hyperlinks to reference documents.
- URL bmwmc.nz renewed for a further 2 year period. Reactivated to point to our Website.
- Mail redirection renewed for a further 12 months.
- Ordering of Club Lapel Badges is now a part of the Secretary's Role.
- Spam interceptions since 4 February now total 1971

#### **General Business:**

- a) Formal Complaint. No formal complaints have been received.
- b) BMW Riders NZ. In depth discussion re issues with an Auckland member and how he has brought our club into disrepute. Vote on whether this person should be removed from our club. Letter prepared for the President to send to that member.  
Moved GW Seconded CS Vote Unanimous
- c) Use of Social Media – Distinguishing Page and Group use. Originally set up the FB so that the group could converse, but it didn't work like that. A 'Group' was created in the FB Page. The difference is that:
  - The FB page is for the Club to Market itself and is not for general discussion. It's about the club as an entity.

- The Group is for open discussion.
  - FB Group can schedule prepared posts. Consider AON and Dealer snippets.
  - Entry for applicants to join the Group Page. Two ways to join: 1 apply individually, 2 invite by current member. It is a closed group for members of this club. New requests to join need to be either current members or persons considering or pending as members.
    - Questions added should be:
      - This is a closed group for the current members of the bmwmc.nz. Are you a current financial member?
      - If you're not a financial member but are still interested in joining this group AND becoming a member of the bmwmc, go to our website.
  - FB Group Members approval main lead is now Dale Grover.
  - To confirm, Incoming discussions are on the FB Group Page and that the FB Home page is for Club Marketing.
- d) Website / FB Integration.
- e) Newsletter Update. Overview of Newsletter in the current Nettl format given. Ability to post from that publication to FB Group page. The item than open in the Website. Suggest that any changeover from Editor to Nettl occurs After the Area Reps Meeting. New Newsletter will be formatted on Google Docs. Advertisers newsletter positions are pre-positioned within the document. Future discussion with Courtenay at Nettl required re document formatting.
- Chris Souness to discuss with Dave Morris and to take over 'Advertisers Contact' via a Marketing perspective.
- f) Making on-line joining as a member much easier. (Make something up here from CS)

### **12.30pm Lunch.**

- g) Planning to complete an Updated Strategic Plan. Current Strategic plan is in the Dropbox. Chris to add current membership details. DRAFT document can be worked on by Garry Williams and other interested members.
- h) Plan agenda and location for Area Reps Meeting. Agenda will be Easy. 8 / 9 June 2019 at the Brentwood Hotel. Early alert set out requesting confirmation of attendance. Agenda:
- Newsletter and contributions.
  - Event Coordination
  - Facebook Group
  - How the website works
  - How the membership database works for them.
  - Strategy and the role of AR in delivery
  - AR Discussion re what works and what support is needed
  - AR Role evolvement and what works
  - Dale Grover has the lead role in contact with Area Reps
- i) Insurance Renewal.
- Email contact or Leonie will be [secretary@bwmor.org.nz](mailto:secretary@bwmor.org.nz)
  - Club Liability and Insurance package has been renewed.

- Enquiry from Geoff Glover re Statutory Insurance and Forest Fire etc. New AON insurance has full cover for BMWOR members engaged in a BMWOR Club Events.
- j) Rally / AGM 2021 (New Plymouth) dates.
- 22, 23 & 24 January 2021 – Garry Williams has advised Ray Senior in Taranaki.
- k) Business Cards. Some Area Reps want them, some don't. Prepped and ready to go. Hold re discussion for logo change.
- l) Logo. Garry didn't discuss the Logo with people at Auckland Rally. He wanted to see the comments from the posted sheets. Need to have discussion with AR's re Logo and if it needs changing.
- m) IAM – Institute of Advanced Motoring. Carey Griffiths and Chris Souness discussion re closer association/relationship between the Club and IAM. IAM is a natural development for riders. Club members uses Ride for Life, but a closer association with IAM (Road Smart) may lift rider training. Same visions and values – probably a very good alignment.
- n) LTNZ Land Transport Rule: Light-vehicle brakes amendment 2019. Discussion. Rule is aimed at Safety. Does the club need to put in a Submission? Probably not because this will happen.
- o) Succession. Signalling succession planning. General discussion re changing Board members and planning for future. Is there a need for further Board members? Should the Board have 2 more members (Marketing and IT?) Further consideration and discussion required.

#### **2.45pm Afternoon Tea**

- p) Climate Change. Jo has offered to assist with formulating a Policy. As advised at the AGM, the Board may run this policy be past Xan Harding in Hastings for this thoughts and comments. Xan raised the issue at the 2019 AGM.
- q) Archives. Paul EDLINGTON has the photo albums that will need digitising as some are starting to fade. There are two cases with approx. 9 albums in each. Have the boxes couriered to the Secretary for safe keeping and arranging scanning etc.
- r) There is a newly created Flickr Account that currently holds the 2019 Annual Rally photos. It will shortly be linked to our website under 'Gallery'.

#### **Meeting ended at 3.15pm**

##### Outstanding Action Points:

04	Repurpose Trophy to Distance award. Based on MOA sample	Garry & Chris	WIP*
05	Design simple rules for the new Distance Trophies	Garry & Chris	WIP*
07	Contact Leonie Steedman AON re Membership Card discussion.	Chris Souness	WIP*

##### Current Action Points:

01	Need to update the new member welcome information	Garry Williams	
02	Member information to be recorded again the Districts.	Chris Souness	
03	Document register added to Strategic Plan	Dave Ross	Done

04	Rally Template?? Guides lines on how to prepare for a Rally.	Garry Williams	
05	Recheck with Iain Whittaker re finding a Host and changing the URL	Chris Souness	
06	FB Page removal of Visitors post area?	Garry Williams	
07	Contact editor and taker over Advertisers portfolio	Chris Souness	
08	Nettl re extra FB button for bmwmc membership applications?	Chris Souness	
09	Nettl re Website / FB events push out	CS and DR	
10	Convert Action Plan from pdf to Word – Place Draft copy into Dropbox	Dave Ross	Done
11	Contact Geoff Glover and Ian Macartney re Insurance	Garry Williams	
12	Scan and replace AON Insurance Documents on Website	Dave Ross	
13	Repurpose of Fly Trophy continuing	Garry Williams	

### BMWOR Treasurers Report

I am pleased to present to the Board meeting held on 24 March 2019 the following report outlining the financial position of the organisation as at 28 February 2019

#### 1. Current and Investment accounts – Balance as at 28/02/2019:

Westpac - Main:				\$ 11,083
Westpac - Event account:				\$ 5,776
TSB Term Deposits:				
0001	3.25%	Matures 29/07/19	(Westpac)	\$10,000
0002	3.25%	Matures 04/03/19	(Westpac)	\$ 5,168
Total Invested				\$15,168
Total funds as at 28/02/2019				<b>\$ 32,027</b>

#### 2. Revenue/Expenditure YTD:

Below is a summary of Income/Expenditure for the financial year to date to date:

		This year 01/07/18 – 28/02/19	Last year 01/07/17 – 28/02/18	
<b>- Main Account:</b>	Cash In-			
		Sub's		
		Donations	\$15,981	\$17,622
		Gear Shop	\$ -	\$ -
		Gear Shop	\$ 190	\$ 557
		Magazine Advertising	\$ 2,031	\$ 2,677
		Miss-post -Nat'l Rally <sup>^</sup>	\$ 160	\$ -
		Interest	\$ 419	\$ 326
		<b>Total Income</b>	<b>\$ 18,781</b>	<b>\$ 21,182</b>
		Cash Out-		
		Printing	\$ 546	\$ 6,131
		Postage & Stationery	\$ 820	\$ 1,909
		Gear Shop Purchases	\$ -	\$ -
	AGM Costs	\$ 2,500	\$ 2,542	
	Transaction/Bank Fees	\$ 38	\$ 37	
	Website/Database	\$ 2,623	\$ 3,296	
	Administration*	\$ 280	\$ 264	
	Miscellaneous**	\$ 80	\$ 80	
	Meeting Expenses	\$ 2,707	\$ 1,890	
	Liability Insurance	\$ -	\$ -	
	Christmas Functions	\$ 367	\$ 329	
	Publicity/Advertising	\$ 283	\$ 547	
	Badges & Trophies	\$ 620	\$ 2,580	
	<b>Total outgoing</b>	<b>\$ 10,864</b>	<b>\$ 19,605</b>	
	<b>Deficit/Surplus for YTD</b>	<b>\$ 7,917</b>	<b>\$ 1,577</b>	

(<sup>^</sup>) National Rally Rego to be transferred to Event a/c \$160

(\*) First Aid Kits (AR's) \$165; Folding Group send-off \$115:

(\*\*) Accounting Fees \$80:

<b>- Event Account:</b>	Income -	2019 Nat'l Rally Income	\$ 22,608
		NI RAG Income	\$ 255
		Interest	\$ 11
		Total Income	\$ 22,874
	Expenditure -	2019 Nat'l Rally costs	\$ 25,430
		NI RAG venue hire	\$ 650
		Total Exp's	\$ 26,080

**Current financial matters:**

**3. Operating A/c**

**Income:**

Income running as expected.

**Expenses:**

Substantial drop in costs attributed to Printing and Postage reductions.

**4. Event A/c:**

Nat'l Rally – When income received last financial year (\$3,565) plus the \$160 to be transferred from 00 a/c is taken into account a small profit of approx \$900 is achieved.

**5. Term Deposit Maturities:**

T/D 0001/2 - Will assess cash-flow position near maturity dates with regard to re-investment.

I table this report and move that it be accepted as a true and correct record of the current financial position of the Register as at 28 February 2019 and that accounts paid/to be paid since last Board meeting be ratified.

Robin Wood  
Treasurer  
24 March 2019

