

BMWOR Policy Document

BMW Motorcycle Club
BMW Owners Register
of New Zealand



Policy Name **Death of a Member**

Initiated By

Document Owner(s)	
BMWOR Board	

Policy Version Control

Version	Date	Author	Change Description
1	May 2017	D. Ross	Document created
		[Replace this text with the name of the Change Owner.]	[Replace this text with a list of changes for this Owner on this Date and Version.] <ul style="list-style-type: none">• [Change 1]• [Change 2]

1. Acknowledgement of deceased Members

BMWOR is to acknowledge members who have died. The response will be decided by the Board on a case by case basis.

2. Death of a Member at any BMWOR Event.

Advise the National Secretary of BMWOR as soon as possible, so that the Board Members can be advised.

The Secretary will advise the President (or in their absence, the Vice-President) who will make appropriate contact with the family in a fitting manner.

The Secretary will make contact with the Area Rep to ensure that members present at that time are spoken to so as to assess their reaction/s to that event.

An Incident Report should be completed and forwarded to the Secretary. A copy should be held locally for any Police involvement on behalf of the Coroner.

3. Death of a Member not at a BMWOR Event

Advise the National Secretary so that the President (or in their absence, the Vice-President) can be advised.

In all cases and after appropriate acknowledge, the database should be amended.